



**CONTRIBUTOR CONSENT FORM
(Agreement¹ for Use of Contribution)**

Title of Submission

Contributor Name

Contributor Role

Contributor Address

.....

Telephone Number

Producer (if different to above)

Film Length and Content

.....

Thank you for contributing your work to BBC Big Screen Leeds. This form gives the BBC the right to exhibit your work upon the Big Screen, Millennium Square, Leeds and the BBC Where I live Website for Leeds. This does not inhibit you screening the work elsewhere.

- You assign to the BBC Big Screen Leeds the licence to screen your contribution for a period of one year from first transmission (other dates, please specify.....)
- All contributors in your work must be cleared for use. Big Screen Leeds will not be liable for any future claims.
- The work is screened from Mini-DV or DVCAM formats. We can accept DVD although the first two options are preferred. We do not have facilities for transferring work to any these formats, so if any work selected is unavailable in any of the required forms, it will be the artist/filmmaker's responsibility to transfer to these formats.
- In a public place the audience cannot turn the screen off, and we must be sensitive to the fact that people of any age group and disposition could be watching. Where content includes elements of sex, violence, drug use, or subversion, the screen manager will refer to the BBC guidelines to which all work must adhere. An additional document – Content Guidelines – offering guidance in relation to screening material in the public realm is available for download/on request.
- Product placement and sponsorship logos are not allowed in any explicit manner. Work cannot serve any commercial purpose.
- Exhibition on the 'Big Screen Leeds' does not constitute a BBC Broadcast.

¹ This Agreement shall be interpreted in accordance with English law and, in the event of any dispute, the Courts of England and Wales will have jurisdiction.

BIG SCREEN LEADS



- You agree that your contributions will not bring 'Big Screen Leads' into disrepute or be defamatory but you will not be liable in respect of defamatory material which is included without negligence or malice on your part.
- All work submitted must have full clearances for rights including music and other talent rights covered. We will need evidence that that there will be no liability for payments to artists/ contributors/ authors/ directors etc by showing them on the screen or on the BBC Where I live website.
- **If the work includes a soundtrack you MUST obtain clearance for use in the work.** This may cost money and details on how to do this are available from the MCPS (Mechanical Copyright Protection Society), telephone: +44 (0) 207 580 5544 or log on to www.mcps.co.uk
- 'The Big Screen Project' will not be liable for any third party claims; this responsibility lies with the submission holder.

If you agree with the terms set out above please sign the form below and return it. A copy is attached for you to keep. If you are unsure of the meaning of any of the conditions set out above, Screen Manager Chris Nriapia will be able to assist you at chris.nriapia@bbc.co.uk or telephone 0113 224 7168.

Thank you once again for your assistance.

I agree these terms;

Signed Date

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