

BIG SCREEN LEEDS



HOW TO SUBMIT

The Big Screen Manager oversees all content, submissions and programming decisions. **There is no deadline for submissions of any kind. The screen operates 24 hours a day, 7 days a week, and is continually seeking fresh material. We do not show commercial advertisements.**

All material needs to be run past the Screen Manager before it can be shown on the Big Screen or on the BBC Leeds Where I live website. For example, if your submission falls under any of the following headings this content needs to be seen by the screen manager:

- Schools/colleges/universities
- Public information announcements
- Text listings for regional events
- Charitable activities
- Civic projects relating to regional government/infrastructure
- Interactive applications
- All other queries if unsure of category
- Amateur filmmakers
- Filmmaking collectives
- Artistic film & video
- Festivals wishing to tour content
- Site-specific works

Accepted formats

Below is a table documenting the formats and file extensions we can currently accept for programming on the Big Screen. Common formats are those you may typically encounter/receive from filmmakers and production companies.

Video material is preferred on Mini-DV or DV-Cam. DVD is acceptable for viewing purposes. If DVD is the only media you have access to, we can still use this for playback but be aware that there will be a slight reduction in quality compared to DV which is a superior means of source material.

Please submit an SAE if you wish to have your work returned. Tapes/DVDs without and SAE will be held for 6 weeks only following final broadcast for personal collection (please arrange with manager beforehand).

Common format	Digital files	Graphic files	Audio files
Mini DV	mpg	tga	mpa
DV Cam	mpv	bmp*	wav
DVD	mp2	png	mp3
	swf	gif	wma
	wmv	jpg	
	mva	tiff	
	avi		

* For .bmp files, these must be no lower than 16 bit depth.

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Playout on screen

Typically, accepted material will form part of a block of films that will be screened more than once a day. If you have particular concerns or requirements, please alert us in advance.

All screenings are subject to change and this must be communicated to participants in advance. The screen is not simply a static monitor but a dynamic social and broadcasting experiment; responsive to breaking news alerts, national programming interests, live feeds, associated events and interactive testing. Any pre-booked events will be communicated to filmmakers beforehand.

That said, unforeseen interruptions to the schedule are rare and we will endeavour to provide a stable schedule where possible. Personal visits to the screen can be attempted on spec, but if press calls, group visits or recording of any sort is to take place, advance notice is appreciated to allow for a contingency back-up.

Contact Details

Chris Nriapia
Big Screen Manager Leeds
BBC Big Screen, Broadcasting Centre,
2 St Peter's Square, Leeds, LS9 8AH

Email: chris.nriapia@bbc.co.uk
Tel: 0113 224 7168